

815. ACCEPTABLE USE OF COMPUTERS, COMPUTER FACILITIES,
AND COMPUTER RESOURCES - Pg. 2

<p>3. Delegation of Responsibility</p>	<p>The Council Rock School Board is responsible for updating, revising and amending the content of this policy to reflect changes in computer technology. The district reserves the right to utilize electronic devices and other media to determine that users are using computers, computer resources, computer facilities, and computer networks in compliance with this policy.</p> <p>Administrators, teachers, and other staff have the professional responsibility to work in concert to help students develop the intellectual skills and strategies to discriminate among sources of information, to identify sources of information appropriate for their age and instructional level, and to use the information to meet their instructional goals.</p> <p>Students have the responsibility to learn the rules and guidelines for the use of computers, computer facilities, computer networks, and computer resources and to abide by them.</p> <p>The building principal, assistant principal, or the district Superintendent, with the Technology Department,, shall have the authority to determine what is inappropriate use.</p>
<p>4. Definitions</p>	<p>The terms harmful to minors and inappropriate material both mean any text, audio file, picture, image, graphic image file, or other visual depiction that:</p> <ol style="list-style-type: none">1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion.2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals.3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. <p>The term hacking refers to the act of gaining unauthorized entry or attempting to gain unauthorized entry into a computer system for the purpose of:</p> <ol style="list-style-type: none">1. Determining the data structure and security restrictions of the computer system.2. Making unauthorized changes in the data structure and security restrictions of the computer system.3. To make unauthorized use of services provided by the computer system to share information regarding all of the above with other unauthorized users.

815. ACCEPTABLE USE OF COMPUTERS, COMPUTER FACILITIES,
AND COMPUTER RESOURCES - Pg. 3

5. Guidelines	<p>All data files created, transmitted, or stored on district equipment are the property of the district and are not protected by any right to privacy. The exception is personnel and student information protected by the Family Educational Rights and Privacy Act (FERPA). No FERPA protected data shall be transmitted from a Council Rock School District network, unless permitted by applicable law.</p> <p>The district expressly declares that its computer resources, computer networks, web page and related facilities are not a public forum, and reserves the right to deny access to any user whose use would serve to establish a public forum.</p> <p><u>Prohibitions</u></p> <p>All network and resource users must act in a responsible, ethical, and legal manner in accordance with district policy, rules, guidelines, accepted rules of network etiquette, and state and federal law. Specifically, the following uses of the computers, computer facilities, computer resources and computer networks are prohibited and constitute inappropriate use:</p> <ol style="list-style-type: none">1. To facilitate illegal activity.2. For commercial or for-profit purposes.3. Computer gaming that is not under the supervision of Council Rock instructional staff.4. For product advertisement or for political lobbying.5. To disclose, use, transmit or disseminate personal or individually identifiable information about any Council Rock School District user, student, or employee other than for approved administrative purposes.6. To create and/or proliferate hate mail, discriminatory remarks, or offensive, harassing, or inflammatory communication.7. For unauthorized or illegal downloading, installation, distribution, reproduction, or use of copyrighted material.8. To access obscene or pornographic materials.9. To access inappropriate material.10. To use inappropriate language or profanity.11. To transmit material likely to be offensive or objectionable to recipients.
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815. ACCEPTABLE USE OF COMPUTERS, COMPUTER FACILITIES,
AND COMPUTER RESOURCES - Pg. 4

12. To intentionally obtain, tamper with, and/or delete data files that are created by others.
13. To use the computers or computer networks to disrupt the work of others.
14. To destroy, modify, and/or abuse any computer or computer network hardware, software, or data is prohibited. This prohibitive use includes the use of computer viruses or other executable files, to damage or destroy data files.
15. To use electronic mail, instant messaging, or chat services, unless such use is expressly endorsed by the Council Rock School District and is part of the instructional program.
16. To present or proselytize for a particular cause, belief, viewpoint or position that is contrary to or inconsistent with the approved position of the district or is not related to bonafide pedagogical purposes.
17. To engage in the practice of "hacking" in order to bypass computer and network security for any purpose whatsoever.
18. To utilize district computer equipment, computer facilities, computer networks and computer resources to violate the policies of the Council Rock School District.

Electronic Mail

Council Rock recognizes that the use and access of private e-mail accounts by staff and students may be an acceptable use when such use supports the instructional program or supports the professional needs of staff. No other use of electronic messaging, like chat rooms or instant messaging will be deemed an acceptable use.

Security

A plan for computer and network security is established and enforced by the Office of Information Technology. This is done for the purposes of assuring the integrity and accuracy of data and to limit the loss of computer time due to vandalism. It is every user's responsibility to uphold the security standards and to assist district authorities in maintaining those standards. To protect the integrity of the system, this policy prohibits the following:

1. User names and passwords are not to be revealed to other users. Consenting to or knowingly allowing another user to use your password is strictly prohibited.
2. No student, employee or user is permitted to attempt to learn another users password. Likewise, using another users password also is strictly prohibited.

815. ACCEPTABLE USE OF COMPUTERS, COMPUTER FACILITIES,
AND COMPUTER RESOURCES - Pg. 5

3. Users, students or employees are not permitted to attempt to circumvent security measures on computers or computer networks.
4. If it is determined that a user, student, or employee violates any provision of this policy, the district reserves the right to revoke or deny the user's privilege and/or opportunity for computer access.

Safety

The district will make an effort to prevent users of the network from harassment or unwanted communication. Users who receive threatening or unwelcome communications should report them immediately to a member of the Council Rock School District staff.

The district will take appropriate measures through the use of hardware and/or software tools in an effort to prevent any user from being exposed to graphic, text, and any other form of obscene, child pornography, or other material that is harmful to minors. This includes using one or more Internet content filtering agents that will remove and/or block Internet content related to, but not limited to, any of the following topics:

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| <ul style="list-style-type: none">• "Adults only" sites• Alcohol• Drugs• Sexual content• Nudity• Violence• Weapons• Tobacco | <ul style="list-style-type: none">• Gambling• Games• Hate or discrimination• Illegal activities• Computer "hacking"• Pornography• School cheating information• Sites that require personal information |
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These Internet content filtering agents cannot be deactivated or circumvented by any Council Rock computer user for any purpose. Notwithstanding filter implementation, the user retains full responsibility for his/her actions on Council Rock technology.

Consequences of Inappropriate Use

Users, students, or employees shall be financially responsible for damages or alterations to the equipment, systems, software, and data files resulting from deliberate or willful acts. In addition, damaging, destroying or altering any computer, network equipment, or any data files may result in disciplinary actions under this policy and under any other Council Rock School Board policy applicable to the conduct.

815. ACCEPTABLE USE OF COMPUTERS, COMPUTER FACILITIES,
AND COMPUTER RESOURCES - Pg. 6

	<p>Unauthorized or illegal use of computers or computer networks; intentional deletion or damaging of data files; copyright violations or theft of services may result in disciplinary action in accordance with existing disciplinary practices in the district. In addition, these acts may be reported to the appropriate legal authorities for possible prosecution.</p> <p>Denial of computer and computer network access and other disciplinary actions including suspension, expulsion, termination, and possible criminal penalties may be the consequences for inappropriate use.</p>
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