

Council Rock School District
Hillcrest Elementary School
TITLE I PARENT AND FAMILY ENGAGEMENT SCHOOL POLICY/PLAN
2021 - 2022

The Council Rock School District Title I Program promotes the belief that all children can learn and acknowledges that parents share the school's commitment to educational success for all students. We recognize that a student's education is a responsibility shared by school, family, and community.

Under the Elementary and Secondary Education act (ESEA), ESEA Every Student Succeed Act (ESSA) section 116, each school receiving Title I funds shall:

- o Jointly develop with and distribute to, parents of participating children a written parent and family engagement policy, agreed on by such parents and family members that shall describe the means for carrying out the following requirements / components of the school's Title I Program.
- o Notify parents of the policy (TITLE I PARENT AND FAMILY ENGAGEMENT SCHOOL POLICY/PLAN) in an understandable and uniform format and, to the extent practical, provided in a language that parents can understand.
- o Make available to the local community (may be placed on the school website) the TITLE I PARENT AND FAMILY ENGAGEMENT SCHOOL POLICY/PLAN.
- o Update / review the TITLE I PARENT AND FAMILY ENGAGEMENT SCHOOL POLICY/PLAN and COMPACT periodically to meet the changing needs of parents and the school.
- o Convene an annual meeting with all parents and families of participating children shall be invited and encouraged to attend, to inform parents of their schools' participation in Title I and to explain the requirement and the rights of parents to be involved.

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TITLE I REQUIREMENT	ACTIVITIES / STRATEGIES	PARTICIPANTS	TIME / DATE	EVIDENCE OF COMPLIANCE
Include parents in the development and implementation of the school's TITLE I PARENT AND FAMILY ENGAGEMENT Policy/Plan.	Parent, Family/Staff Meeting at beginning of school year	~Title I Parents ~ Title I Staff ~ Title 1 Coordinator	~October 19, 2021 @ 6:30pm ~Meeting held on Zoom	1. Invitation to parents 2. Attendance form/Screen shot of participants 3. Draft of Parent and Family Engagement School Policy/Plan
Offer parent meetings/ Workshops at different times of the day.	~Fall Zoom Meeting ~Post recorded Fall meeting to website	~Title I parents ~Title I Staff ~ Title 1 Coordinator	-October 19, 2021 Parent Meeting	1. Invitations sent to all Title I parents 2. Attendance forms/screen shot of participants at Fall Zoom meeting
Provide parents of participating children: Timely information about Title I programs. The opportunity for open communication with the Title I Teacher Assistant.	~Title I Compact issued at beginning of school year. ~Title I Permission Slips ~Program Updates provided 2 times per year.	~Title I parents ~Title I students ~Staff	~Compacts and permission slips sent home beginning of school year ~Program Updates sent home two times during the school year	1. Signed Compacts in students' files 2. Signed Permission Slips in students' files 3. Signed Program Updates in students' files

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If requested by parents, input in planning and/or developing meeting & workshop topics	~Title I newsletter sent to parents.		~Title I newsletters sent home during the school year	4.Title I Teacher Assistants' email addresses and school phone number 5.School Title I webpage 6.Parent Communication Log in students' files
Provide parents a description and explanation of curriculum, local and PSSA assessments used to measure student progress, and State Academic Standards	~ Inform parents at the Parent/Family/ Staff engagement meeting of district Literacy Program, Assessments used to measure progress, and State Standards	~Title I Parents and Families ~Title I Staff ~ Title 1 Coordinator	~October 19, 2021 6:30pm ~Post recorded Fall meeting to website	1.Attendance Sheet/Screen Shot of participants at Fall Zoom meeting
Provide parents with assurances that Title I Teacher Assistants are qualified and receive continued training	~Inform parents at the Parent Open House that they are entitled to request evidence of Title I Teacher Assistant credentials	~ Parents ~Title 1 Teacher Assistants ~ Title 1 Coordinator	October 19, 2021 6:30pm	1.Attendance Sheet/ Screen Shot of Participants at Fall Zoom meeting 2.Handout materials 3.Highly qualified form
Develop a school – parent compact that	~Compact issued at beginning of school	~Title I parents	~Beginning of school year	1.Signed Compact in students' files

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addresses how parents, staff, & students will share responsibility for improved academic achievement and proactively foster a true working partnership.	year, provided in native language if necessary	~Title I Staff		
Ensure effective involvement of parents and staff.	<p>~Fall Zoom Meeting</p> <p>~ TITLE I Parent and Family Engagement School Policy/Plan</p> <p>~District TITLE I Parent and Family Engagement Policy # 918 on Council Rock School District website</p> <p>~Parents provided with multiple points of contact with staff, including email addresses and telephone number</p> <p>~Parents offered training through open</p>	<p>~Title I parents</p> <p>~Title I Staff</p> <p>~ Title 1 Coordinator</p> <p>~Literacy Specialists</p> <p>~Workshop facilitators</p>	<p>~Ongoing throughout school year</p> <p>~October 2021 Parent Zoom Meeting</p>	<p>1. Invitations to all workshops, meetings, and training session</p> <p>2. All communication between parents and staff (email, documentation of telephone calls, and written communication) in each student's file</p> <p>3. District Parent and Family Engagement Policy posted on Council Rock School District website</p> <p>4. Staff participation in monthly Title I</p>

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	<p>house and ongoing workshops</p> <p>~Staff participates in monthly Title I Program Staff Meetings</p>		<p>-April 2022 Parent Zoom Workshop</p>	<p>Program Staff Meetings</p> <p>5. Staff included in workshops throughout the school year</p>
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Initial Draft

Date _____

School Participants

Name (Print/Signature)

Stakeholder Role

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TITLE I Parent & Family Engagement Policy 10/20.doc.pae