

COUNCIL ROCK SCHOOL
DISTRICT

ADMINISTRATIVE
REGULATIONS

REFERRAL OF STUDENTS TO THE NURSE

Teachers should:

1. If a student exhibits unusual or bizarre behavior, or if the nature of the apparent illness might result in further injury, the student must be accompanied by a responsible person to the nurse's or school office.
2. The staff member sending the student to the health room should send word or call immediately to notify the nurse of the situation and behavior leading to the referral. If what is to be said is confidential in nature, the call should be made from a phone where this confidentiality might be maintained.

Nurses should:

1. If the situation indicates a suspicion of drugs or alcohol usage, the principal or his/her assistant should be notified immediately.
2. The parents should be informed that their child is exhibiting unusual behavior which led to his/her referral to the nurse. The caller should inform the parents that it is important that they come to the school and/or talk with the principal.
3. If the parents are unable to pick up the student at school, the student should be retained in the health room under supervision until such time as the parents may pick up the student. Building principals may make exceptions, when necessary, to the following guideline.
4. A written report of the incident shall be submitted to the principal by all staff members involved. Copies should be sent to the principal, to the Superintendent, the Curriculum Coordinator For Health Services, and the insurance carrier.