

CRSD Library Selection Procedure

The following procedure shall be used by librarians to select books and other resources for school libraries.

The selection of library books and resources is designed according to professional library standards as recommended by the American Library Association (ALA) and the Pennsylvania School Library Association (PSLA) to meet Council Rock School District's diverse student needs. The District's library collections are created to support the CRSD curriculum, the wide range of student abilities and interest levels, as well as the overarching district goals.

Selection Process

The selection of materials is a process that includes an audit of the current collection through inventory analysis and a review of collection reports. When librarians consider new titles, they will use the following process:

- 1) The librarians consider professional reviews from the ALA/PSLA general criteria listed below and information from various sources to support the selection for library materials, also noted below.
- 2) They select new titles based on availability, budget, and the needs of the school community.
- 3) The librarians, as a department, will discuss possible book purchases and decide which titles need further review based on the criteria below before adding the selection to the library collection.
- 4) If a book is identified for further review, at least one librarian will read the entire selection and provide feedback for consideration.
- 5) The feedback will be shared with other district librarians. The librarians will reach consensus on the inclusion of the selection in the school library collection.

General Criteria

The selection of library books and resources is designed according to the professional library standards of ALA and PSLA to:

- Support and enrich the curriculum and/or students' personal interests and learning
- Meet high standards in literary, artistic, and aesthetic quality; technical aspects; and physical format
- Acknowledge and provide materials for age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the students for whom the materials are selected
- Incorporate accurate, scientifically-based, and authentic factual content from authoritative sources
- Earn favorable reviews in standard reviewing sources and/or favorable recommendations based on professional preview and examination of materials
- Exhibit a high degree of potential user appeal in order to support and encourage personal interests leading to an enduring love of reading
- Represent differing viewpoints on controversial issues
- Provide a global perspective and promote diversity by including materials by authors and illustrators of all cultures

- Allow for the curation of collections that reflect our local culture as well as the rich diversity of our changing world.
- Include a variety of resources in physical and virtual formats including print and non-print such as electronic and multimedia (including subscription databases and other online products, e-books, educational games, and other forms of emerging technologies)
- Provide materials whose physical format, appearance, and durability are suitable to their intended use
- Balance cost with the need

Sources to Support the Selection of Library Materials

The sources, such as, but not limited to below are consulted when choosing a book for a library collection:

- Follett Titlewave Top Lists
- PAYRCA Book List
- Reading Olympics List
- ALA, PSLA, ALSC, and YALSA recommendations
- School Library Journal recommendations
- Kirkus Review recommendations
- Booklist, Horn Book, and Publisher's Weekly
- Retrospective Tools, such as H.W. Core Collection Series
- Databases: EBSCOhost Web, ProQuest Professional Education, Gale Educator's Reference Complete, Novelist
- National book awards
- Professional Associations' Booklists, Reviews, and Presentations
- Webinars and Book Talks by Publishers and Authors
- Junior Library Guild
- Library staff recommendation
- Staff recommendation
- Student recommendation
- Newspapers of national circulation
- Online Book Reviews
- Booksellers Reviews
- Reading books
- Book Trailers