

**COUNCIL ROCK SCHOOL DISTRICT
REQUEST FOR PROPOSAL FOR CHILD CARE SERVICES**

**Request for Information (RFI) No. 4
Issue Date: February 11, 2020**

Below are the answers to questions submitted by prospective bidders as of February 10, 2020, and includes questions asked at the pre-proposal meeting (also held on February 10, 2020).

1. How many faculty currently work for Council Rock School District?

The Council Rock School District budgeted for 847.8 professional staff for the 2019-2020 school year. Council Rock has 1,366 employees consisting of professional staff, support staff and administrators.

2. How many faculty have their children enrolled in the current Before and After School Child Care and Kindergarten Enrichment Services?

The Council Rock School District does not track the data on faculty who have their own children enrolled in any before/after care or enrichment programs.

3. Can vendors provide two prices based on the K-Enrichment and before / after care programs?

Vendors are expected to complete the Pricing Form on page 3 of the RFP without modification. Vendors may supplement the Pricing Form with additional information to explain its submission.

4. How many of your elementary schools provide before / after care programs?

The current vendor provides before / after care at all of the district's 10 elementary schools, and K-Enrichment at three of the 10 elementary schools.

5. Does the current vendor provide "extras" such as foreign language and charge families for additional programs?

Council Rock and the current vendor work closely to provide cost effective services that do not include any up-charges to families. Any services proposed that would include additional fees must be disclosed as part of your submission.

6. Is workers compensation insurance required?

Yes. There will be an addendum added to the RFP.

7. Will the recommended vendor be notified prior to the February 20, 2020 School Board meeting, and will there be an expectation for the selected vendor to attend the February 20, 2020 School Board Meeting?

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The recommended vendor does not have to attend the February 20, 2020 School Board Meeting. While the district will make every attempt to communicate with the recommended vendor prior to the Board meeting, the final decision will be determined by a Board of School Directors vote.

- 8. Are we able to gain the amount of unique, individual children enrolled in before and after school services? For example, Goodnoe is showing 143 registrations for AM and 154 registrations for PM, as well as 29 drop in. Of this total enrolment of 326 registrations, how many are unique, individual children? We believe one child could secure an AM spot and a PM spot. Is the current provider able to share how many unique, individual children there are per site?**

Due to the tight turn-around time, we may not be able to calculate these numbers prior to the interviews. If we can capture the per-day numbers prior to the interview, we will post another RFI containing that information.

- 9. What are the days of operation for both the before / aftercare program as well as K-Enrichment?**

The vendor will follow the CRSD calendar. When the school district is closed, the child care provider will be closed. When there is an early dismissal or a late start due to weather, the vendor will follow the CRSD schedule.

- 10. Can the provider offer a K-Enrichment program and a before / aftercare program at the same school?**

Yes. Currently, there is a before /aftercare program offered at each of Council Rock's 10 elementary schools. Of those 10 elementary schools, three also house a K-Enrichment program.

If a student is enrolled in a Kindergarten enrichment program, that student may attend the before school care at the building at which they attend Kindergarten enrichment. For example, if a Sol Feinstone Elementary School student is enrolled at the Kindergarten enrichment program at Goodnoe Elementary, that student may be permitted to attend before school care at Goodnoe to make it convenient for her/his family. After school care for that child should be provided at Sol Feinstone Elementary (the home school).

- 11. When can the selected vendor get into each school to see the "footprint" of the facility?**

Upon approval of the CRSD Board of School Directors, the district will work with the selected vendor to arrange visits to each of the 10 CRSD elementary schools.

- 12. Will the vendor have availability to outside areas (playgrounds, sports fields, etc.)?**

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Yes. However, school-based programs and activities will take top priority with regard to facility use.

13. What are you looking for in the interview process?

The interviews will be held on February 18th. The time is flexible, but the date is firm due to having to make a recommendation to the CRSD Board of School Directors for the February 20, 2020 Board Meeting.

Vendors can expect a panel of CRSD stakeholders to ask questions around the vendor's financial profile, ability to serve the community, take care of our students, and ability to demonstrate agility as the needs of the district change. Vendors will have a maximum of 15 minutes to present to the panel. Please have a maximum of two people answering questions during the interview so we can keep the process streamlined.

14. Can the selected vendor hire employees from the current vendor?

Council Rock does not have a non-compete clause with the current vendor as it relates to employees. If a new vendor is selected, the District expects the new vendor to honor any existing non-compete clauses that may exist between the current vendor and its employees.

15. Will the vendor have to provide food for students?

Students have to provide their own lunch. The vendor will have to provide snacks for enrolled students.

16. Will Council Rock select the lowest bidder?

Council Rock will look to find the vendor who can best serve the community. While the financial package will be part of the decision, it is the desire of the School District to recommend a vendor who can demonstrate a solid financial package, the ability to flex with the District, and who has the ability to care for and help to educate our students. The recommended vendor will have to demonstrate the ability to employ a parent-friendly registration and communication process.