

**COUNCIL ROCK SCHOOL DISTRICT**  
**Administration & Business Office**  
30 North Chancellor Street  
Newtown, PA 18940  
215-944-1000

July, 2020

Prospective Bidders:

Attached herewith are instructions and proposal sheets covering the requirements for **Maintenance Paint Supply Bid** to be used within the Council Rock School District, Bucks County, Pennsylvania during the school year **2020-2021**. Please submit one (1)-completed electronic copy (pdf format) of your bid proposal clearly marked "**Sealed Bid – Maintenance Paint Supply Bid #20-29**" on or before **11:00 AM Thursday, July 23, 2020** and electronically submit it to (**do not submit hard copies**):

<b>Tom Crow</b>	<b>tcrow@crsd.org</b>
<b>Donna Heverly</b>	<b>dheverly@crsd.org</b>

Council Rock School District is an equal opportunity education institution and will not discriminate on the basis of race, color, ethnicity, national origin, religion, ancestry, age, sex, sexual orientation, marital status, familial status or non-job-related disability in its activities, programs, contracts or employment practices.

For information regarding civil rights or grievance procedures, contact Dr. Robert Fraser at Council Rock Administration Offices, 30 North Chancellor Street, Newtown, PA 18940. For information regarding services, activities and facilities that are accessible to and usable by handicapped or disabled persons, contact Charles Lambert, Director of Special Services.

Notwithstanding anything contained herein expressly or implicitly to the contrary, the Council Rock School District reserves the right to reject any or all bid proposals submitted in response hereto. By submitting a bid proposal hereunder, a bidder acknowledges that this invitation for bid proposals does not constitute an offer to contract and, further, that no agreement between the Council Rock School District and any bidder shall be formed until and unless such agreement is reduced to a writing dated subsequent to the submission deadline for bids and in a form substantially similar to the Independent Contractor Agreement set forth below and signed by the President of the Board of the Council Rock School District.

Respectfully,  
**Council Rock School District**

**Douglas Taylor**

Doug Taylor, Assoc. AIA, AVS  
Director of Operational Services

COUNCIL ROCK SCHOOL DISTRICT  
30 North Chancellor Street  
Newtown, PA 18940

1. Bidders are expected to examine the specifications and all instructions. Failure to do so will be at the bidders' risk.
2. Bidder shall furnish the information required by the Bid Form. The person signing the bid must initial erasures or other changes. Bid must be signed by an authorized officer or agent of the bidding company together with proof of corporate authority and the corporate seal affixed on the appropriate page of these specifications.
3. **Unit prices for each unit bid shall be shown and such price shall include all packing and shipping costs.**
4. The unit price quoted shall be the net price for each item. If the bidder submits a discount for the award total contract or any part thereof, such discount will not be considered in making the Award of the Contract.
5. In the event no bid is to be submitted, a letter advising the school district of the decision and motive as to whether future bids are desired should be sent.
6. The vendor shall bring to the attention of the district any discrepancies or omissions noted on the specifications and all pertinent documents.
7. The Non-Collusion Affidavit as attached must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
8. Bids and modifications or withdrawals thereof received after the time set for opening will not be considered.
9. The member, officer, or employee of the bidder, who makes the final decision on prices, as attached, must execute the Non-Collusion Affidavit, and the amount quoted on the bid.
10. The contract to furnish the supplies will be awarded to the responsible bidder whose bid, conforming to these instructions, will be most advantageous to Council Rock School District, price and other factors considered.
11. When contract and purchase orders are issued to the successful bidder, the Council Rock School District reserves the right to make an award on any item less than the quantity or more than the quantity bid upon at the unit price offered.
12. The award of contract and purchase order to the successful bidder shall be deemed to result in a binding contract. **Bid tabulations and awarded items will be posted to the district website [www.crsd.org](http://www.crsd.org) approximately on or before 4 weeks after the bid opening date. Please check the website [www.crsd.org](http://www.crsd.org); Bid Information Tab; Expired Bids.**
13. The Board of Directors of the Council Rock School District reserves the right to make award by items, classes, groups of items or as a whole, to reject any or all bids and to waive technicalities or formalities in their execution and filling if deemed advantageous for the Council Rock School District. The School Board also reserves the right to reject any or all material furnished which, in their opinion, is not in strict compliance and conformity with the requirements of the specifications. The bidder, at

his own expense must remove and replace any article so rejected by the Board.

14. If this Bid or any portion thereof is accepted within one hundred twenty (120) calendar days from the date of opening, the successful bidder agrees to furnish all of the items upon which prices are quoted, at the price set opposite each item, delivered to the building which will be designated on the Award of Bid and Purchase Orders, with the time specified.
15. An addendum may be issued to the bid. Any such addenda will be posted on the web site [www.crsd.org](http://www.crsd.org). Please check the website periodically for any changes which may have been issued from the release date of the bid.
16. Where samples for specific items are required with the bid, these items are stipulated on the pages of the detailed specifications. If further sampling is deemed necessary, the bidder will be required to furnish the sample upon request. All samples must be plainly marked with the name of the bidder and the item number the sample represents. The bidder must prepay all charges for transportation for such samples, including drayage.
17. **The School District will accept deliveries of supplies during the weekdays, Monday thru Friday, between the hours of 7:00 AM and 10:00 AM. Please schedule delivery beforehand by contacting the Warehouse; 470 S. State Street, Newtown, PA 18940; 215-944-2959 or 215-944-2903. NO DELIVERIES SHALL BE MADE ON SATURDAYS, OR SUNDAYS.**
18. Purchase commitments by the District will be made via a properly drawn and issued purchase order. However, when Award of Contract is made, it will be made in the form of purchase orders for supplies for each of the buildings of the school district.
19. **Delivery may be based on multiple delivery sites within the school district to be made within a specified time after purchase order is received. Back orders are not authorized without prior approval. In the event of an unexpected delay, please email [tcrow@crsd.org](mailto:tcrow@crsd.org).**
20. **Council Rock School District reserves the right to return damaged, defective, or materials shipped in error, at the vendor's cost, for exchange or credit within (30) working days of receipt of such materials.**
21. **Prices are to remain valid until June 30, 2021.**

## **INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT**

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti Bid-Rigging Act, 73 P.S. SS 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids is unlawful and may be subject to criminal prosecution. The person who signed the affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the Bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with the term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

**NON-COLLUSION AFFIDAVIT**

State of \_\_\_\_\_:  
County of \_\_\_\_\_: : S.S.

I state that I am \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Name of my Firm)  
and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. \_\_\_\_\_, its affiliates, subsidiaries, officers directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that \_\_\_\_\_ understands and acknowledges that the above  
(Name of Firm)  
representations are material and important, and will be relied on by Council Rock School District in awarding the contract(s) for which this bid is submitted. I understand that my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Council Rock School District of the true facts relating to the submission for this contract.

\_\_\_\_\_  
(Names and Company Position)

SWORN TO AND SUBSCRIBED

BEFORE ME THIS \_\_\_\_ DAY \_\_\_\_\_  
of \_\_\_\_\_, 20\_\_.. My Commission Expires \_\_\_\_\_  
Notary Public



COUNCIL ROCK SCHOOL DISTRICT  
Business Administration  
30 North Chancellor Street  
Newtown, PA 18940  
215-944-1040

VENDOR GENERAL INFORMATION FORM

TAX ID# EIN or Social Security # \_\_\_\_\_

Company Name\* \_\_\_\_\_

Company Billing Address if different from W-9

\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Web Address \_\_\_\_\_

Signature \_\_\_\_\_

Name Printed \_\_\_\_\_

Title \_\_\_\_\_

Email Address \_\_\_\_\_

\*Please attach information on any/all companies doing business under this Tax ID#

Council Rock School District  
30 N. Chancellor Street  
Newtown PA, 18940

**Athletic Field and Maintenance Paint Supply Bid #20-29**

**Bid Proposal**

COMPANY NAME: \_\_\_\_\_

**PLEASE NOTE: Items to be ordered upon award of bid and receipt of purchase order. Delivery will take place as needed. Note delivery address and instructions included in bid.**

**DELIVERY TIME SHOULD TAKE PLACE WITHIN (24) TWENTY-FOUR HOURS OF RECEIPT OF ORDER.**

**VENDORS MAY BID ON AS FEW AS ONE CATEGORY ITEM.**

**PAINT- MAINTENANCE SUPPLY**

<b><u>Item No.</u></b>	<b><u>Description</u></b>	<b><u>Unit of Measure</u></b>	<b><u>Mfg./Brand Name:</u></b>	<b><u>Date of Manufacturer</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
1	PROMAR 200 LATEX INTERIOR; COLOR – TBD	75 GAL.				
2	PROMAR 200 LATEX EXTERIOR; COLOR – TBD	35 GAL.				
3	LATEX TRAFFIC PAINT – YELLOW	50 GAL.				
4	LATEX TRAFFIC PAINT – RED	25 GAL.				
5	LATEX TRAFFIC PAINT – BLUE	35 GAL.				
6	LATEX TRAFFIC PAINT – WHITE	25 GAL.				



**Council Rock School District  
30 N. Chancellor Street  
Newtown PA, 18940**

**Athletic Field and Maintenance Paint Supply Bid #20-29**

**Bid Proposal**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>UOM</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>LIST MANUFACTURER</b>
7	Athletic Field Paint - Color: <b>WHITE</b> ; 18 ounces by weight (20 ounces by volume); Satin Finish; 12 - 20 ounce cans per case. Packaged in aerosol cans, oil-based, striping paint for permanent markings, lines, and logos on Natural Grass Athletic Fields, Synthetic Field Turf, Asphalt, and Concrete. DURA STRIPE OR APPROVED EQUAL.	Case	30			
8	Athletic Field Paint - Color: <b>BLUE</b> ; 18 ounces by weight (20 ounces by volume); Satin Finish; 12 - 20 ounce cans per case. Packaged in aerosol cans, oil-based, striping paint for permanent markings, lines, and logos on Natural Grass Athletic Fields, Synthetic Field Turf, Asphalt, and Concrete. DURA STRIPE OR APPROVED EQUAL.	Case	5			
9	Athletic Field Paint - Color: <b>BLACK</b> ; 18 ounces by weight (20 ounces by volume); Satin Finish; 12 - 20 ounce cans per case. Packaged in aerosol cans, oil-based, striping paint for permanent markings, lines, and logos on Natural Grass Athletic Fields, Synthetic Field Turf, Asphalt, and Concrete. DURA STRIPE OR APPROVED EQUAL.	Case	5			

Council Rock School District  
30 N. Chancellor Street  
Newtown PA, 18940

**Athletic Field and Maintenance Paint Supply Bid #20-29**

**Bid Proposal**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>	<u>LIST MANUFACTURER</u>
10	Athletic Field Paint - Color: <b>RED</b> ; 18 ounces by weight (20 ounces by volume); Satin Finish; 12 - 20 ounce cans per case. Packaged in aerosol cans, oil-based, striping paint for permanent markings, lines, and logos on Natural Grass Athletic Fields, Synthetic Field Turf, Asphalt, and Concrete. DURA STRIPE OR APPROVED EQUAL.	Case	5			
11	Athletic Field Paint - Color: <b>YELLOW</b> ; 18 ounces by weight (20 ounces by volume); Satin Finish; 12 - 20 ounce cans per case. Packaged in aerosol cans, oil-based, striping paint for permanent markings, lines, and logos on Natural Grass Athletic Fields, Synthetic Field Turf, Asphalt, and Concrete. DURA STRIPE OR APPROVED EQUAL.	Case	5			
12	Athletic Field Paint - Color: <b>WHITE</b> ; Five (5) Gallon Containers; compatible with Graco Fieldlazer S100 sprayer. Formula to include " <b>OPTI-WHITE</b> " optical brighteners; Harmless on grass, uniforms and equipment. Quick Drying; will not clog striping machines; (Item description continued on next page).	Each	48			

**Council Rock School District  
30 N. Chancellor Street  
Newtown PA, 18940**

**Athletic Field and Maintenance Paint Supply Bid #20-29**

**Bid Proposal**

(Item 12 Continued) Non-Flammable; One (1) gallon undiluted cover approx. 900 linear feet w four (4") inch striper; approximately one (1) hour drying time; Equipment clean up with soap and water; One (1) year shelf life in unopened container.						
--	--	--	--	--	--	--

**PAINT SUPPLIES/OTHER**

<u>Item No.</u>	<u>Description</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Total Cost</u>
13	<b>2-1/2" ANGLE SASH BRUSH</b>	2 DOZ.		
14	<b>9 x 1/2" ROLLER COVER</b>	45 EACH		
15	<b>9 x 3/4" ROLLER COVER</b>	45 EACH		
16	<b>ACRYLIC LATEX CAULK; 12 TUBES/CASE</b>	10 CASES		

<b><u>TOTAL AMOUNT OF BID</u></b>	\$ _____
---	----------

Council Rock School District  
30 N. Chancellor Street  
Newtown PA, 18940

**Athletic Field and Maintenance Paint Supply Bid #20-29**

**Bid Proposal**

**ALL INSTRUCTIONS HAVE BEEN REVIEWED AND THE ABOVE ITEMS MEET**

**SPECIFICATIONS:**

YES: \_\_\_\_\_ NO: \_\_\_\_\_ COMPANY NAME : \_\_\_\_\_

Any exception may be explained below or on the cover page using letterhead stationery to attach to your bid.  
Please state all alternate offers:

---

---

---

For any questions, please contact Donna Heverly [dheverly@crsd.org](mailto:dheverly@crsd.org) and Tom Crow [tcrow@crsd.org](mailto:tcrow@crsd.org).

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Address of Firm

AFFIX CORPORATE SEAL

\_\_\_\_\_  
City State Zip code

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Telephone Fax

\_\_\_\_\_  
Email Address

**End of Proposal**