

EXCUSE FOR ABSENCE OR TARDINESS

..... was (please circle one): **tardy** or **absent**

from School on

An explanation from the parent or guardian, in each case of absence or tardiness, is required for admission to school. Kindly state the reason below.

..... Teacher

The reason for absence or tardiness was

.....

.....

.....

.....
Date

.....
Signature of Parent or Guardian

This excuse must be kept on file for the inspection of School Officials.
Absence claimed by illness may require a report from a physician, or examination
by the School Nurse or Health Official

Form 27—2009 Revision

REGULAR AND PROMPT ATTENDANCE IS THE KEY TO SUCCESS!

Please take a few minutes to review our attendance policies.

1. In order to succeed in school, you must be here!
2. When you miss school due to illness or emergency, it is your responsibility to present a note to your homeroom teacher within three school days.
3. If a note is not submitted within three days, your absence is recorded as **unlawful**.
4. Unlawful absences remain on your permanent record and may be turned over to the district judge.
5. Arrive at school on time each day. Repeated lateness to school adds up to missed academic time! Remember, excused lateness due to Doctors appointments, illness and legitimate emergencies must be accompanied by a note. Lateness due to car trouble, oversleeping or missing the bus will not be excused
6. Please take some time to review the Council Rock School Board Attendance Policies at www.crsd.org