

**COUNCIL ROCK
SCHOOL DISTRICT**

**ADMINISTRATIVE
REGULATION
REVISED: JANUARY, 2017**

Elementary Class Size Guidelines

Elementary class sections for the next school year begins in April following Kindergarten and First Grade registration which opens in March. In forming class sections for the next school year, students are moved up from their current grade level and new registrants are added to determine the total number of class sections per grade level at each school. Class sections are formed based on the Board approved class size guidelines (as listed in the chart below). Elementary teaching staff is then allotted based on the number of class sections at each school. The final total number of class sections and teachers assigned to a school is determined on or by June 1 of each year.

All new registrants will be guaranteed a space in their home school if they have completed the registration process for the next school year by June 1. Students registering after June 2, will be placed in their home school if the grade level class size guideline has not been realized. If the grade level class size guideline has been reached at the home school, the student will be enrolled at a “sister school.” A “sister school” is a neighboring elementary school with available space closest to the student’s residence. Student placement in a sister school will come with transportation provided by Council Rock. Such placements will be for a single school year with the intent to bring the student back to the home school for the following school year. Students may not remain at the sister school beyond the designated school year. Families with multiple children may choose to send all siblings to the sister school.

If over the course of the summer, students withdraw from a school where a grade level has been closed, then students assigned to sister schools will be contacted to return to their home school based on their registration date. The registration date will be the date when all required documents have been submitted and accepted by our Registration Office.

The Class Size Guidelines are listed below:

Grade Level	Suggested Class Size Guidelines
Kindergarten	25
First Grade	25
Second Grade	25
Third Grade	26
Fourth Grade	28
Fifth Grade	30
Sixth Grade	30