

ELEMENTARY SCHOOL PROGRESS REPORT - GRADES 3-6

The elementary progress report to parents is designed to be used as only one tool in the ongoing important job of communicating with parents.

The following guidelines have been developed for use with progress reporting:

1. Standards Based Report Cards shall be issued on the dates specified on the district calendar.
2. For each marking period, the progress report can be viewed in the Home Access Center, available at the end of the day of each scheduled distribution.
3. A copy of the progress report for each marking period shall be placed in the student's cumulative record file at the end of the year.
4. Report card indicators can be found on the first page of the Report Card.
5. Student progress is indicated by recording an **E** -Exceeding Standard/ Expectation, **M** -Meeting Standard/Expectation, **A** -Approaching Standard/Expectation and **I** -improvement Needed; indicating performance in English Language Arts, Math, Social Studies, Science, Art, Physical Education, Music and Library shall be recorded for the appropriate report period.

E - Exceeds the Standard

Indicates the student has advanced understanding and exceeds the standard-level expectation. This student demonstrates academically superior skills consistently in that specific area. This student shows initiative, challenges himself/herself, and demonstrates this knowledge at school.

M - Meets the Standard

Indicates the student has proficient understanding and meets grade or standard level expectations. The goal in Council Rock is to have all students achieve this level. A student receiving an "M" is right on track with our high academic expectations. Some students will be strongly proficient, yet still receive an "M". An "M" is something to be celebrated.

A student who is meeting the standard demonstrates thorough understanding of concepts and skills with a performance characterized by the ability to consistently apply skills with accuracy and quality.

Student grade or scores on classwork or assessments will consistently fall within the proficiency to high proficiency range.

Students who meet the standard demonstrate some level of independence in their work.

A - Approaching the Standard

Indicates the student has basic understanding and is partially proficient at meeting grade level expectations. A student receiving an "A" understands the basic concept or skill, but has not yet reached the proficient level. An "A" should indicate that the student's performance varies in consistency with regards to accuracy, quality, and level of support.

I - Improvement Needed

Indicates the student has minimal understanding and does not meet grade-level expectations. An “**I**” indicates that the student performance demonstrates inconsistent understanding and application of knowledge.

NA - Not Assessed

These standards have not been addressed at this time or for this quarter. Certain skills and concepts are taught in specific marking periods.

6. The teacher will look at social and classroom behaviors in the section called, Characteristics of a Successful Learner. The teacher will use **M** - meeting the standard/expectation or **I** - improvement needed, as skill indicators. Any student behavior that is of concern shall be communicated to parents prior to issuance of the report card.
7. Student participation in Support Services shall be noted by a Y indicating Yes, this service is received. This will be noted for each marking period. These services include Instructional Support, Reading Support, Math Support, Occupational/Physical Therapy, English Language Learner, IEP or GIEP. If the student receives accommodations, the Accommodation Checklist should be sent home in a sealed envelope.
8. A drastic change in a student’s performance must be reported to the parents at least three weeks prior to the issuance of the progress report. Likewise, parents should be aware of students making below average progress prior to receiving the report card.
9. All district elementary schools shall use this reporting device. No changes shall be made to the progress report as printed.