

## **HANDLING OF OBJECTIONS TO INSTRUCTIONAL MATERIALS**

Even though careful study is made in the selection of instructional material, there will be occasions when the suitability of certain material is questioned. Initially, all such inquiries shall be directed to the appropriate building principal.

In an informal discussion between the principal and complainant fails to resolve the difficulty, then the principal shall refer the matter to the Superintendent. The Superintendent or designee shall formulate a review committee composed of the following members:

1. Administrator
2. Curriculum Coordinator
3. Teacher/Department Chair
4. Librarian
5. Community member

The review committee shall function at the call of the Superintendent. The material in question shall be reviewed with specific objectives in mind. These objectives shall be based upon the intended instructional use of the material.

Challenged material shall remain in use during the review process unless the administration feels the nature of the complaint warrants the suspension of its use.

The review committee's decision, which shall be made as rapidly as possible, shall be submitted to the Superintendent: who in turn will notify the complainant regarding the disposition of the material.