



**COUNCIL ROCK SCHOOL DISTRICT**  
**Administration & Business Office**  
30 North Chancellor Street  
Newtown, PA 18940  
215-944-1000

**HVAC Air Filters Bid**

**BID NO. 25-22**

**March 21, 2025**

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

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**COUNCIL ROCK SCHOOL DISTRICT**  
**Administration & Business Office**  
30 North Chancellor Street  
Newtown, PA 18940  
215-944-1000

March 21, 2025

Prospective Bidders:

Attached herewith are instructions and proposal sheets covering the requirements for **HVAC Air Filters** that will be used within the Council Rock School District, Bucks County, Pennsylvania during the school year **2025-2026**: Please submit one (1) copy of your bid proposal clearly marked **HVAC Air Filters** "**Sealed Bid –Bid No. 25-22**" on or before **2:00 PM Tuesday, April 15, 2025**, and submit it to:

Ashleigh Esteves  
Purchasing Secretary  
Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

Council Rock School District is an equal opportunity education institution and will not discriminate on the basis of race, color, ethnicity, national origin, religion, ancestry, age, sex, sexual orientation, marital status, familial status or non-job-related disability in its activities, programs, contracts, or employment practices.

For information regarding civil rights or grievance procedures, contact Dr. Andrew Sanko at Council Rock Administration Offices, 30 North Chancellor Street, Newtown, PA 18940. For information regarding services, activities, and facilities that are accessible to and usable by handicapped or disabled persons, contact the Director of Special Services.

Notwithstanding anything contained herein expressly or implicitly to the contrary, the Council Rock School District reserves the right to reject any or all bid proposals submitted in response hereto. By submitting a bid proposal hereunder, a bidder acknowledges that this invitation for bid proposals does not constitute an offer to contract and, further, that no agreement between the Council Rock School District and any bidder shall be formed until and unless such agreement is reduced to a writing dated subsequent to the submission deadline for bids and in a form substantially similar to the Independent Contractor Agreement set forth below and signed by the President of the Board of the Council Rock School District.

Respectfully,  
**Council Rock School District**  
Jessica Binda  
Supervisor of Facilities/Physical Plant

Air Filters Bid  
Bid No. 25-22

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

**Instruction to Bidders**

1. Bidders are expected to examine the specifications and all instructions. Failure to do so will be at the bidders' risk. (When applicable, Bidders are expected to inspect the site and become familiar with the specifications, all measurements and other documents that would form part of the contract and requirements as necessary to satisfy themselves in regard to the character and amount of work required. Bids must be signed by an authorized officer or agent of the Bidding Company together with proof of corporate authority and corporate seal affixed to the last page of the bid.)
2. No pre-bid meeting is planned.
3. Bidder shall furnish the information required by the Bid Form. The person signing the bid must initial erasures or other changes.
4. Unit Prices for each unit bid shall be shown and such price shall include all packing and shipping costs.
5. The Unit Price quoted shall be the net price for each item. If the bidder submits a discount for the award total contract or any part thereof, such discount will not be considered in making the Award of the Contract.
6. Quantities as listed on the specifications are the totals for all buildings of the Council Rock School District. However, when Award of the Contract is made in the form of Purchase Orders for supplies for each of the buildings of the school district and to be delivered to each of such buildings free of all charges for transportation.
7. The Contract to furnish the supplies will be awarded to the responsible bidder whose bid, conforming to these instructions, will be most advantageous to Council Rock School District, price and other factors considered.
8. When Contract and Purchase Orders are issued to the successful bidder, the Council Rock School District reserves the right to make an award on any item less than the quantity or more than the quantity bid upon at the unit price offered.
9. Brand names as used in the specifications, or catalog numbers from a designated supplier, are intended to be descriptive, but not restrictive, and are used to indicate the quality and characteristics of the item unless otherwise specified. When an item is bid that is not exactly as specified, the brand name and catalog number shall be given and the description of the item must appear in the vendors catalog under the brand name and catalog specified. A copy of the vendor's catalog must be included with the bid. It is the responsibility of the vendor to demonstrate the compliance of the said item.
10. Where samples for specific items are required with the bid, these items are stipulated on the pages of the detailed specifications. If further sampling is deemed necessary, the bidder will be required to furnish the sample upon request. All samples must be plainly marked with the name of the bidder and the item number the sample represents. The bidder must prepay all charges for transportation for such samples, including drayage.

11. The Non-Collusion Affidavit as attached must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
12. Bids and modifications or withdrawals thereof received after the time set for the bid opening of same will not be considered.
13. All bids must conform to the specifications as listed; however, the Board reserves the right to waive any and all failures to meet specifications.
14. The privilege is reserved to the School District to reject any materials furnished, which are not in strict compliance with the requirements of the specifications.
15. The vendor shall bring to the attention of the district any discrepancies or omissions noted on the specifications and all pertinent documents.
16. The School District will accept deliveries of supplies during the weekdays, Monday through Friday, between the hours of 8:00AM and 3:00PM. NO DELIVERIES SHALL BE MADE ON SATURDAYS OR SUNDAYS.
17. STANDARD OF QUALITY - The various materials and products specified in the specifications by name or description are given to establish a standard of quality and of cost for bid purposes. It is not the intent to limit the acceptance to any one material or product specified, but rather to name or describe it as the absolute minimum standard that is desired and acceptable. A material or product of lesser quality would not be acceptable. Where proprietary names are used, whether or not followed by the words "or an approved equal", they shall be subject to equals only as approved by the architect and/or engineers.
18. The Board of School Directors of the Council Rock School District reserves the right to make award by items, classes, groups of items or as a whole, **to reject any or all bids** and to waive technicalities or formalities in their execution and filling if deemed advantageous for the Council Rock School District. The School Board also reserves the right to reject any or all material furnished which, in their opinion, is not in strict compliance and conformity with the requirements of the specifications. The bidder, at his own expense must remove and replace any article so rejected by the Board.
19. If this Bid or any portion thereof is accepted within one hundred twenty (120) calendar days from the date of opening, the successful bidder agrees to furnish all of the items upon which the prices are quoted, at the set price opposite each item, delivered to the building which will be designated on the Award of bid and Purchase Orders, with the time specified.
20. Unit Prices for each unit bid shall be shown and such price shall include all packing and shipping costs.
21. Bid tabulations and awarded items will be posted to the district website [www.crsd.org](http://www.crsd.org) under the Expired Bids Tab approximately 5 weeks after the bid opening date.
22. Prices are to remain valid until June 30, 2026.

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

**INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT**

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti Bid-Rigging Act, 62 Pa.C.S.A. § 4501 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. The member, officer or employee of the bidder who makes the final decision on prices must execute this Non-Collusion Affidavit and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids is unlawful and may be subject to criminal prosecution. The person who signed the affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the Bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with the term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

**NON-COLLUSION AFFIDAVIT**

State of \_\_\_\_\_ :  
County of \_\_\_\_\_ : S.S.

I state that I am \_\_\_\_\_ (Title) of \_\_\_\_\_  
(Name of my Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners,  
directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this  
bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without  
consultation, communication or agreement with any other contractor, bidder or potential  
bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor  
approximate amount of this bid, have been disclosed to any other firm or person who is a bidder  
or potential bidder and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding  
on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or  
noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with,  
or inducement from, any firm or person to submit a complementary or other noncompetitive  
bid.
5. \_\_\_\_\_, its affiliates, subsidiaries, officers  
directors and employees are not currently under investigation by any governmental agency and  
have not in the last four years been convicted or found liable for any act prohibited by State or  
Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any  
public contract, except as follows:

I state that \_\_\_\_\_ (Name of Firm) understands and  
acknowledges that the above representations are material and important, and will be relied on by  
Council Rock School District in awarding the contract(s) for which this bid is submitted. I understand that  
my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent  
concealment from Council Rock School District of the true facts relating to the submission for this  
contract.

\_\_\_\_\_  
(Names and Company Position)

SWORN TO AND SUBSCRIBED  
BEFORE ME THIS \_\_\_\_\_ DAY \_\_\_\_\_  
Notary Public  
of \_\_\_\_\_, 20 \_\_\_\_\_. My Commission Expires \_\_\_\_\_

# COUNCIL ROCK SCHOOL DISTRICT

## VENDOR INFORMATION FORM

TAX ID#, EIN or Social Security Number:

Company Name:

Company Billing Address (Remit to):

Company Web Address:

Phone Number (sales, accounts receivable, or customer service):

Fax Number (sales, accounts receivable, or customer service):

E-mail address (sales, accounts receivable, or customer service):

Electronic Funds Transfer (EFT):

YES     NO

Bank Information for EFT:

Routing Number for EFT:

Bank Account Number for EFT:

Bank Account Type for EFT:

Checking Account  
 Savings Account

Signature:

Printed Name:

Title:



AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
ITEM #	TYPE	SIZE					OCT	FEB	MAY	TOTAL	Price as Each	Extended Price	Notes
	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE			
1	X		20	20	1	Newtown Bus Depot	1	1	1	3			
2	X		24	24	1	Newtown Bus Depot	1	1	1	3			
3	X		20	20	1	Wrightstown Bus Depot	1	1	1	3			
4	X	MERV 10	16	20	2	Chancellor	1	0	0	1			
5			20	20	1	Chancellor	4	0	0	4			
6			13	21	1	Chancellor	1	0	0	1			
7	X	MERV 10	16 1/2	21	1	Chancellor	1	0	0	1			
8			12	12	1	Chancellor	1	0	0	1			
9	X	MERV 8	16	20	4	Churchville	0	12	24	36			
10	X	MERV 8	12	24	2	Churchville	72	72	72	216			
11	X	MERV 8	20	25	2	Churchville	8	8	8	24			
12	X	MERV 8	20	22	4	Churchville	4	4	4	12			
13	X	MERV 8	18	21	4	Churchville	2	2	2	6			
14	X	MERV 10	20	25	4	Churchville	10	10	10	30			
15	X	MERV 8	16	25	4	Churchville	2	2	2	6			
16	X	MERV 8	10	40	1	Churchville	4	4	4	12			

AIR FILTER BID #25-22

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Item Description							2025-2026 Delivery Schedule						
ITEM #	TYPE	SIZE					OCT	FEB	MAY	TOTAL	Price as Each	Extended Price	Notes
	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE			
17	X	MERV 8	10	62	1	Churchville	4	4	4	12			
18	X	MERV 10	10	33	1	Churchville	16	16	16	48			
19	X	MERV 8	10	28	1	Churchville	4	4	4	12			
20	X	MERV 8	10	22	1	Churchville	4	4	4	12			
21		2 Ply Fabric	10 3/4	29	1/4	Churchville	42	42	42	126			
22		2 Ply Fabric	13	31	1/2	Churchville	42	42	42	126			
23		2 Ply Fabric	13	31	1/4	Goodnoe	90	0	0	90			
24		2 Ply Fabric	10 5/8	29	1/2	Goodnoe	90	0	0	90			
25			8 1/2	20	1	Holland Elem.	2	2	2	6			
26			8 1/2	30	1	Holland Elem.	2	2	2	6			
27	X	MERV 10	12	24	2	Holland Elem.	20	20	20	60			
28	X	MERV 10	15 1/2	23 1/2	3 1/2	Holland Elem.	6	6	6	18			
29	X	MERV 10	16	25	2	Maureen M. Welch	110	110	0	220			
30	X	MERV 10	16	20	2	Maureen M. Welch	108	108	0	216			
31	X	MERV 10	10	36 1/4	1	Maureen M. Welch	58	58	0	116			
32	X	MERV 10	10	48 3/8	1	Maureen M. Welch	4	4	0	8			

AIR FILTER BID #25-22

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ITEM #	TYPE	SIZE					OCT	FEB	MAY	TOTAL	Price as Each	Extended Price	Notes
	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE			
33	X	MERV 10	12	20	2	Maureen M. Welch	4	4	0	8			
34	X	MERV 10	12	30	2	Maureen M. Welch	4	4	0	8			
35		MERV 13	12	24	2	Rolling Hills	8	8	8	24			
36		MERV 13	16	20	2	Rolling Hills	28	28	28	84			
37		MERV 13	24	24	2	Rolling Hills	8	8	8	24			
38			18	24	2	STAR CENTER	12	12	12	36			
39	X	MERV 10	16	20	2	Sol Feinstone	28	27	27	82			
40	X	MERV 8	12	24	2	Sol Feinstone	1	1	0	2			
41	X	MERV 8	24	24	2	Sol Feinstone	2	2	2	6			
42	X	MERV 13	26	10 1/2	1	Sol Feinstone	6	6	6	18			
43	X	MERV 13	41 3/4	9 1/4	1	Sol Feinstone	1	1	1	3			
44	X	MERV 13	48	9	2	Sol Feinstone	1	1	1	3			
45	X	MERV 13	19	10 1/2	1	Sol Feinstone	2	2	2	6			
46	X	MERV 10	20	20	2	Sol Feinstone	4	3	3	10			
47	X	MERV 13	21 3/4	9 1/4	1	Sol Feinstone	2	2	2	6			
48		METAL	24	24	12	Sol Feinstone	2	1	1	4			

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
	TYPE	SIZE					OCT	FEB	MAY	TOTAL			
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Price as Each	Extended Price	Notes
49		METAL	24	12	12	Sol Feinstone	2	1	1	4			
50		METAL	20	20	12	Sol Feinstone	3	3	2	8			
51		METAL	20	16	12	Sol Feinstone	2	2	2	6			
52	X	MERV 8	12	24	2	Richboro Elementary	24	24	24	72			
53	X	MERV 13	24	24	12	Richboro Elementary	18	18	18	54			
54	X	MERV 8	24	24	2	Richboro Elementary	16	16	16	48			
55	X	MERV 13	12	24	12	Richboro Elementary	16	16	16	48			
56	X	MERV 8	20	20	2	Richboro Elementary	4	4	4	12			
57	X	MERV 13	16	20	12	Richboro Elementary	4	4	4	12			
58	X	MERV 8	24 3/4	15 3/4	2	Richboro Elementary	2	2	2	6			
59	X	MERV 14	24 3/4	19 3/4	4	Richboro Elementary	1	1	1	3			
60	X	MERV 8	7 1/2	18	1	Holland Middle	8	0	0	8			
61	X	MERV 8	7 1/2	32	1	Holland Middle	7	0	0	7			
62	X	MERV 8	14	11	1	Holland Middle	10	0	0	10			
63	X	MERV 8	14	13	1	Holland Middle	52	0	0	52			
64	X	MERV 8	17	15	1	Holland Middle	10	0	0	10			

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
ITEM #	TYPE	SIZE					OCT	FEB	MAY	TOTAL	Price as Each	Extended Price	Notes
		MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE			
65	X	MERV 8	26	10 1/2	1	Holland Middle	2	0	0	2			
66	X	MERV 13	12	20	2	Holland Middle	8	8	8	24			
67	X	MERV 13	12	24	2	Holland Middle	1	1	1	3			
68	X	MERV 13	16	20	2	Holland Middle	43	43	43	129			
69	X	MERV 13	16	25	2	Holland Middle	3	3	3	9			
70	X	MERV 13	20	20	2	Holland Middle	22	22	22	66			
71	X	MERV 13	20	24	2	Holland Middle	4	4	4	12			
72	X	MERV 13	20	25	2	Holland Middle	8	8	8	24			
73	X	MERV 13	24	12	2	Holland Middle	2	2	2	6			
74	X	MERV 13	24	20	2	Holland Middle	94	94	94	282			
75	X	MERV 8	24	24	2	Holland Middle	24	0	0	24			
76	X	MERV 13	24	24	2	Holland Middle	4	4	4	12			
77	Synthetic C-cell	MERV 15	16	13	4	Holland Middle	4	0	0	4			
78	Synthetic C-cell	MERV 15	16	25	4	Holland Middle	3	0	0	3			
79	Synthetic C-cell	MERV 15	20	25	4	Holland Middle	8	0	0	8			
80	Synthetic C-cell	MERV 15	12	24	12	Holland Middle	1	0	0	1			

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
ITEM #	TYPE	SIZE					OCT	FEB	MAY	TOTAL	Price as Each	Extended Price	Notes
		MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE			
81	Synthetic C-cell	MERV 15	16	20	12	Holland Middle	5	0	0	5			
82	Synthetic C-cell	MERV 15	20	20	12	Holland Middle	22	0	0	22			
83	Synthetic C-cell	MERV 15	20	24	12	Holland Middle	8	0	0	8			
84	Synthetic C-cell	MERV 15	24	12	12	Holland Middle	2	0	0	2			
85	Synthetic C-cell	MERV 15	24	20	12	Holland Middle	32	0	0	32			
86	Synthetic C-cell	MERV 15	24	24	12	Holland Middle	4	0	0	4			
87	X	MERV 8	7	18	1	Newtown Middle	4	0	0	4			
88	X	MERV 8	7	32	1	Newtown Middle	11	0	0	11			
89	X	MERV 8	11	14	1	Newtown Middle	10	0	0	10			
90	X	MERV 8	13	14	1	Newtown Middle	53	0	0	53			
91	X	MERV 8	15	17	1	Newtown Middle	12	0	0	12			
92	X	MERV 8	16	20	1	Newtown Middle	2	0	0	2			
93	X	MERV 8	19	19	1	Newtown Middle	4	0	0	4			
94	X	MERV 8	19	30	1	Newtown Middle	1	0	0	1			
95	X	MERV 8	12	24	2	Newtown Middle	12	12	12	36			
96	X	MERV 13	16	20	2	Newtown Middle	18	18	18	54			

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
	TYPE	SIZE					OCT	FEB	MAY	TOTAL			
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Price as Each	Extended Price	Notes
97	X	MERV 13	16	25	4	Newtown Middle	2	2	2	6			
98	X	MERV 13	24	24	2	Newtown Middle	83	83	83	249			
99	X	MERV 13	14	20	2	Newtown Middle	6	6	6	18			
100	X	MERV 13	16	25	2	Newtown Middle	4	2	2	8			
101	X	MERV 13	20	20	2	Newtown Middle	36	36	36	108			
102	X	MERV 13	20	24	2	Newtown Middle	15	15	15	45			
103	X	MERV 13	20	25	2	Newtown Middle	7	7	7	21			
104	X	MERV 13	20	25	4	Newtown Middle	7	7	7	21			
105	Synthetic C-cell	MERV 13	12	24	4	Newtown Middle	8	0	0	8			
106	Synthetic C-cell	MERV 13	20	20	4	Newtown Middle	32	0	0	32			
107	Synthetic C-cell	MERV 13	20	24	4	Newtown Middle	25	0	0	25			
108	Synthetic C-cell	MERV 13	24	24	4	Newtown Middle	22	0	0	22			
109			20	20	2	Richboro Middle	12	0	0	12			
110			27 3/4	9 1/4	1/2	Richboro Middle	6	0	0	6			
111			47 3/4	13	1/2	Richboro Middle	3	0	0	3			
112			8 7/8	19 1/8	1	CRHS - South	72	72	72	216			

AIR FILTER BID #25-22

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FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule						
	TYPE	SIZE					OCT	FEB	MAY	TOTAL			
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Price as Each	Extended Price	Notes
113			8 7/8	24 1/8	1	CRHS - South	8	8	8	24			
114	X		12	12	2	CRHS - South	12	0	0	12			
115	X		12	24	4	CRHS - South	0	6	0	6			
116	X		16	20	2	CRHS - South	120	120	108	348			
117	X		16	25	2	CRHS - South	60	60	0	120			
118	X		20	20	2	CRHS - South	84	72	72	228			
119	X		20	24	2	CRHS - South	36	36	36	108			
120	X		20	25	2	CRHS - South	78	84	0	162			
121	X		24	24	2	CRHS - South	50	50	50	150			
122	X		12	24	2	CRHS - South	72	72	72	216			
123	X		20	20	4	CRHS - South	0	6	0	6			
124	X		20	24	4	CRHS - South	6	0	0	6			
125	X		24	24	4	CRHS - South	12	12	12	36			

Bid Total:	
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Notes: Newtown and Holland Middle Schools 12" filters with headers. Vendor must view in person for best fitting filter and correct MFR.

Addenda No.

Date:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Address of Firm

\_\_\_\_\_  
City                      State              Zip code

\_\_\_\_\_  
Telephone                      Fax

\_\_\_\_\_  
Email

\_\_\_\_\_  
Cell Phone

AFFIX CORPORATE SEAL

\_\_\_\_\_ Attest

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

**Appendix A**

1. Bid Opening: Tuesday, April 15, 2025 at 2:00 PM
2. Prices to be firm until June 30, 2026. All orders must be delivered to each Council Rock School District school building in the Council Rock School District, PA. Orders may not be combined.

2<sup>nd</sup> Week of October 2025  
2<sup>nd</sup> Week of May 2026

2<sup>nd</sup> Week of February 2026

3. The vendor shall ship the air filters to each school building with each case labeled with the school's name. Council Rock School District will expect delivery of air filters three (3) times during the year by carton (each carton to contain 12 air filters of the same size and type unless noted otherwise). NOTE: filter quantities are indicated as **single** filters. Invoices will be submitted to Council Rock School District, 30 North Chancellor Street, Newtown, PA 18940 based on the unit price. Invoices must be submitted by the 25<sup>th</sup> of each month to be paid following approval by the Board of School Directors at their monthly meeting (normally the third Thursday of each month).
4. The vendor shall provide disposable air filters of the types, sizes and quantities indicated in the attached table.
5. **Vendor shall provide on-site visit to Newtown and Holland Middle Schools to confirm correct filter size and manufacturer for 12" filters.**
6. If there is no quantity listed on the bid proposal form, no price is to be provided.
7. Air Filters shall meet the following minimum criteria:

Pleated Disposable Filters

Pleated filters shall be constructed of reinforced, non-woven cotton/synthetic blend media laminated to an expanded metal grid on the air leaving side and formed into V-wedge pleats. Pleated filters shall be manufacturer's standard or median grade.

Frames shall be moisture resistant frame with perforated steel support grilles on the upstream and downstream sides. Frame shall not warp, crack or distort under normal operating conditions.

Filters shall be UL 900 Class 2 listed.

The manufacturer shall guarantee performance as stated in its product literature within tolerances as outlined in Section 7.4 of ARI Standard 850.

Sizes shall be per attached table.

Average efficiency (as determined by ASHRAE Standard 52.1) shall be 25-30%.

Council Rock School District  
30 North Chancellor Street  
Newtown, PA 18940

Box Disposable Filters

Sizes shall be per attached table.

Efficiency rating shall be 55%.

Filter shall be metal construction with no header required.

Series N Link Disposable Filters

Sizes shall be per attached table.

Filter shall consist of a polylink filter (25" x 80" x 1"). Thickness shall be 1" or 2 ply any configuration.

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
1	X		20	20	1	Newtown Bus Depot	1	1	1	3	
2	X		24	24	1	Newtown Bus Depot	1	1	1	3	
3	X		20	20	1	Wrightstown Bus Depot	1	1	1	3	
4	X	MERV 10	16	20	2	Chancellor	1	0	0	1	
5			20	20	1	Chancellor	4	0	0	4	
6			13	21	1	Chancellor	1	0	0	1	
7	X	MERV 10	16 1/2	21	1	Chancellor	1	0	0	1	
8			12	12	1	Chancellor	1	0	0	1	for dehumidifier
9	X	MERV 8	16	20	4	Churchville	0	12	24	36	
10	X	MERV 8	12	24	2	Churchville	72	72	72	216	
11	X	MERV 8	20	25	2	Churchville	8	8	8	24	
12	X	MERV 8	20	22	4	Churchville	4	4	4	12	
13	X	MERV 8	18	21	4	Churchville	2	2	2	6	
14	X	MERV 10	20	25	4	Churchville	10	10	10	30	
15	X	MERV 8	16	25	4	Churchville	2	2	2	6	
16	X	MERV 8	10	40	1	Churchville	4	4	4	12	
17	X	MERV 8	10	62	1	Churchville	4	4	4	12	
18	X	MERV 10	10	33	1	Churchville	16	16	16	48	
19	X	MERV 8	10	28	1	Churchville	4	4	4	12	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
20	X	MERV 8	10	22	1	Churchville	4	4	4	12	
21		2 Ply Fabric	10 3/4	29	1/4	Churchville	42	42	42	126	Outside pre-filter
22		2 Ply Fabric	13	31	1/2	Churchville	42	42	42	126	Outside pre-filter
23		2 Ply Fabric	13	31	1/4	Goodnoe	90	0	0	90	Outside pre-filter
24		2 Ply Fabric	10 5/8	29	1/2	Goodnoe	90	0	0	90	Outside pre-filter
25			8 1/2	20	1	Holland Elem.	2	2	2	6	
26			8 1/2	30	1	Holland Elem.	2	2	2	6	
27	X	MERV 10	12	24	2	Holland Elem.	20	20	20	60	
28	X	MERV 10	15 1/2	23 1/2	3 1/2	Holland Elem.	6	6	6	18	
29	X	MERV 10	16	25	2	Maureen M. Welch	110	110	0	220	
30	X	MERV 10	16	20	2	Maureen M. Welch	108	108	0	216	
31	X	MERV 10	10	36 1/4	1	Maureen M. Welch	58	58	0	116	
32	X	MERV 10	10	48 3/8	1	Maureen M. Welch	4	4	0	8	
33	X	MERV 10	12	20	2	Maureen M. Welch	4	4	0	8	
34	X	MERV 10	12	30	2	Maureen M. Welch	4	4	0	8	
35		MERV 13	12	24	2	Rolling Hills	8	8	8	24	
36		MERV 13	16	20	2	Rolling Hills	28	28	28	84	
37		MERV 13	24	24	2	Rolling Hills	8	8	8	24	
38			18	24	2	STAR CENTER	12	12	12	36	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
39	X	MERV 10	16	20	2	Sol Feinstone	28	27	27	82	
40	X	MERV 8	12	24	2	Sol Feinstone	1	1	0	2	
41	X	MERV 8	24	24	2	Sol Feinstone	2	2	2	6	
42	X	MERV 13	26	10 1/2	1	Sol Feinstone	6	6	6	18	
43	X	MERV 13	41 3/4	9 1/4	1	Sol Feinstone	1	1	1	3	
44	X	MERV 13	48	9	2	Sol Feinstone	1	1	1	3	
45	X	MERV 13	19	10 1/2	1	Sol Feinstone	2	2	2	6	
46	X	MERV 10	20	20	2	Sol Feinstone	4	3	3	10	
47	X	MERV 13	21 3/4	9 1/4	1	Sol Feinstone	2	2	2	6	
48		METAL	24	24	12	Sol Feinstone	2	1	1	4	
49		METAL	24	12	12	Sol Feinstone	2	1	1	4	
50		METAL	20	20	12	Sol Feinstone	3	3	2	8	
51		METAL	20	16	12	Sol Feinstone	2	2	2	6	
52	X	MERV 8	12	24	2	Richboro Elementary	24	24	24	72	
53	X	MERV 13	24	24	12	Richboro Elementary	18	18	18	54	
54	X	MERV 8	24	24	2	Richboro Elementary	16	16	16	48	
55	X	MERV 13	12	24	12	Richboro Elementary	16	16	16	48	
56	X	MERV 8	20	20	2	Richboro Elementary	4	4	4	12	
57	X	MERV 13	16	20	12	Richboro Elementary	4	4	4	12	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
58	X	MERV 8	24 3/4	15 3/4	2	Richboro Elementary	2	2	2	6	
59	X	MERV 14	24 3/4	19 3/4	4	Richboro Elementary	1	1	1	3	
60	X	MERV 8	7 1/2	18	1	Holland Middle	8	0	0	8	
61	X	MERV 8	7 1/2	32	1	Holland Middle	7	0	0	7	
62	X	MERV 8	14	11	1	Holland Middle	10	0	0	10	
63	X	MERV 8	14	13	1	Holland Middle	52	0	0	52	
64	X	MERV 8	17	15	1	Holland Middle	10	0	0	10	
65	X	MERV 8	26	10 1/2	1	Holland Middle	2	0	0	2	
66	X	MERV 13	12	20	2	Holland Middle	8	8	8	24	
67	X	MERV 13	12	24	2	Holland Middle	1	1	1	3	
68	X	MERV 13	16	20	2	Holland Middle	43	43	43	129	
69	X	MERV 13	16	25	2	Holland Middle	3	3	3	9	
70	X	MERV 13	20	20	2	Holland Middle	22	22	22	66	
71	X	MERV 13	20	24	2	Holland Middle	4	4	4	12	
72	X	MERV 13	20	25	2	Holland Middle	8	8	8	24	
73	X	MERV 13	24	12	2	Holland Middle	2	2	2	6	
74	X	MERV 13	24	20	2	Holland Middle	94	94	94	282	
75	X	MERV 8	24	24	2	Holland Middle	24	0	0	24	
76	X	MERV 13	24	24	2	Holland Middle	4	4	4	12	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
77	Synthetic C-cell	MERV 15	16	13	4	Holland Middle	4	0	0	4	No Header New 4" wide HE filter
78	Synthetic C-cell	MERV 15	16	25	4	Holland Middle	3	0	0	3	No Header New 4" wide HE filter
79	Synthetic C-cell	MERV 15	20	25	4	Holland Middle	8	0	0	8	No Header New 4" wide HE filter
80	Synthetic C-cell	MERV 15	12	24	12	Holland Middle	1	0	0	1	With Header New 4" wide HE filter
81	Synthetic C-cell	MERV 15	16	20	12	Holland Middle	5	0	0	5	With Header New 4" wide HE filter
82	Synthetic C-cell	MERV 15	20	20	12	Holland Middle	22	0	0	22	With Header New 4" wide HE filter
83	Synthetic C-cell	MERV 15	20	24	12	Holland Middle	8	0	0	8	With Header New 4" wide HE filter
84	Synthetic C-cell	MERV 15	24	12	12	Holland Middle	2	0	0	2	With Header New 4" wide HE filter
85	Synthetic C-cell	MERV 15	24	20	12	Holland Middle	32	0	0	32	With Header New 4" wide HE filter
86	Synthetic C-cell	MERV 15	24	24	12	Holland Middle	4	0	0	4	With Header New 4" wide HE filter
87	X	MERV 8	7	18	1	Newtown Middle	4	0	0	4	
88	X	MERV 8	7	32	1	Newtown Middle	11	0	0	11	
89	X	MERV 8	11	14	1	Newtown Middle	10	0	0	10	
90	X	MERV 8	13	14	1	Newtown Middle	53	0	0	53	
91	X	MERV 8	15	17	1	Newtown Middle	12	0	0	12	
92	X	MERV 8	16	20	1	Newtown Middle	2	0	0	2	
93	X	MERV 8	19	19	1	Newtown Middle	4	0	0	4	
94	X	MERV 8	19	30	1	Newtown Middle	1	0	0	1	
95	X	MERV 8	12	24	2	Newtown Middle	12	12	12	36	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
96	X	MERV 13	16	20	2	Newtown Middle	18	18	18	54	
97	X	MERV 13	16	25	4	Newtown Middle	2	2	2	6	
98	X	MERV 13	24	24	2	Newtown Middle	83	83	83	249	
99	X	MERV 13	14	20	2	Newtown Middle	6	6	6	18	
100	X	MERV 13	16	25	2	Newtown Middle	4	2	2	8	
101	X	MERV 13	20	20	2	Newtown Middle	36	36	36	108	
102	X	MERV 13	20	24	2	Newtown Middle	15	15	15	45	
103	X	MERV 13	20	25	2	Newtown Middle	7	7	7	21	
104	X	MERV 13	20	25	4	Newtown Middle	7	7	7	21	
105	Synthetic C-cell	MERV 13	12	24	4	Newtown Middle	8	0	0	8	with 1" header box
106	Synthetic C-cell	MERV 13	20	20	4	Newtown Middle	32	0	0	32	with 1" header box
107	Synthetic C-cell	MERV 13	20	24	4	Newtown Middle	25	0	0	25	with 1" header box
108	Synthetic C-cell	MERV 13	24	24	4	Newtown Middle	22	0	0	22	with 1" header box
109			20	20	2	Richboro Middle	12	0	0	12	
110			27 3/4	9 1/4	1/2	Richboro Middle	6	0	0	6	
111			47 3/4	13	1/2	Richboro Middle	3	0	0	3	
112			8 7/8	19 1/8	1	CRHS - South	72	72	72	216	
113			8 7/8	24 1/8	1	CRHS - South	8	8	8	24	
114	X		12	12	2	CRHS - South	12	0	0	12	

AIR FILTER BID #25-22

FILTER LIST BY SCHOOL- APPENDIX B

Item Description							2025-2026 Delivery Schedule				
	TYPE	SIZE					OCT	FEB	MAY	TOTAL	
ITEM #	Pleated	MERV RATING	Length	Width	Thickness	Building	SINGLE FILTERS			SINGLE	Notes
115	X		12	24	4	CRHS - South	0	6	0	6	
116	X		16	20	2	CRHS - South	120	120	108	348	
117	X		16	25	2	CRHS - South	60	60	0	120	
118	X		20	20	2	CRHS - South	84	72	72	228	
119	X		20	24	2	CRHS - South	36	36	36	108	
120	X		20	25	2	CRHS - South	78	84	0	162	
121	X		24	24	2	CRHS - South	50	50	50	150	
122	X		12	24	2	CRHS - South	72	72	72	216	
123	X		20	20	4	CRHS - South	0	6	0	6	
124	X		20	24	4	CRHS - South	6	0	0	6	
125	X		24	24	4	CRHS - South	12	12	12	36	

Notes: Newtown and Holland Middle Schools 12" filters with headers. Vendor must view in person for best fitting filter and correct MFR.