



Finance Committee Meeting

December 5, 2024

Chancellor Center





Agenda

- Tax Collector Compensation
- December Bill Payments



Tax Collector Compensation

- Tax Collectors Manual needs to be updated every four years prior to primary election for Tax Collector offices
- Current regular compensation:
 - \$3.75 per bill issued for real estate and interim real estate tax
 - \$1.50 per occupation assessment tax bill
 - CRSD pays for forms, printing of forms and postage as well as any charges to obtain Bucks County assessment data.
 - Reimburse \$0.75 per interim real estate tax bill or additional occupation assessment tax bill after the original duplicate for postage and printing expenses



Tax Collector Compensation (cont.)

- Recommend keeping current compensation
 - 4th highest compensation among Bucks County school districts
 - In line with many other Bucks County school districts
- Additional compensation
 - Rewarded for meeting all five criteria
 - Become a “qualified tax collector”
 - Deposit all funds by next business day after receipt
 - Provide a data file of payments in a specified format
 - Issue interim and additional occupation assessment bills within three days of receipt
 - Issuing postcards to notify residents that they are approaching the penalty period by October 10



Tax Collector Compensation (cont.)

- Additional compensation
 - Recommend removing additional compensation from manual
- Compensation and manual to be approved at the January 16, 2025, Board meeting



December Bill Payments

- Bills were last paid on November 22, 2024, following approval at Board meeting on November 21, 2024
- Minimal amount of bills to be paid available by December 5, 2024
- Requesting School Board delegates approval to pay the December bills on the regularly scheduled date of December 20, 2024, to the Director of Business Administration
- December 2024 Bills will be approved at the January 16, 2025, School Board meeting



Upcoming Agenda Items

- Audit results
- Bus driver GPS
- New reporting system

