The Council Rock Board of School Directors met in public session on March 20, 2014 at the Chancellor Center, 30 N. Chancellor Street, Newtown, PA. The following persons were in attendance:

**BOARD MEMBERS:**
- Mrs. Wendi Thomas, President
- Mr. Andy Block, Vice President
- Mr. Richard Abramson, Esq.
- Mrs. Denise Brooks
- Mr. Mark Byelich
- Dr. Bill Foster
- Mr. Jerold Grupp
- Mrs. Kyle McKessy
- Mrs. Patricia C. Vaccaro-Sexton
- Mr. Zach Williard, Public Financial Management, Inc.

**ADMINISTRATORS:**
- Mark J. Klein, Esq., Superintendent
- Mr. Barry Desko, Director of Secondary Education
- Mrs. Joy McClendon, Director of Elementary Education
- Dr. Charles Lambert, Director of Special Services
- Mr. Robert Reinhart, Director of Business Affairs & Board Treasurer
- Ms. M. Christine Trioli, Director of Human Resources
- Mr. Matthew Frederickson, Director of Information Technology
- Mr. Doug Taylor, Supervisor of Operations

**BOARD MEMBER(S) ABSENT:**
- Others: Approximately 50 persons from the public, staff and press

**SECRETARY:** Ms. Kapua A. Rice  **SOLICITOR:** Derek Reid, Esq.

**Call to Order**
The meeting was called to order at 7:30 p.m. by Mrs. Wendi Thomas, President. The meeting was recorded by the Council Rock School District and was broadcast “live” in all five municipalities.

**Pledge of Allegiance**
Mrs. Thomas asked those in attendance to stand for the Pledge of Allegiance.

**Musical Presentation**
The Buck’s County Music Educators, representing students from the Council Rock Middle Schools Band, played the National Anthem and Football Fever, conducted by Mr. Hauslein and accompanied by Messrs. Frank and Rudat.

Cast members from Richboro Middle School sang a musical number from Les Miserables, directed by Ms. Kosta.

**Superintendent’s Report**
March of Dimes Recognition: Sr. Community Director Robert Smoose thanked Council Rock for its continued support and presented a plaque to Mr. Klein and Dr. Gross, liaison from Council Rock School District (CRSD). Holland Middle School was the top fundraising school in southeast Pennsylvania and Council Rock’s fundraising team placed 5th. Bucks County March for Babies will be held on Sunday, April 27, at Bucks County Community College. Mr. Smoose introduced Kristy Capital, March of Dimes
Ambassador family, who, in turn, spoke about the challenges Amelia struggles with and the support services she has received since she was 6 months old.

**Art Students Recognition for Excellence:** The month of March celebrates the Arts. Mr. Desco and District Art Coordinator Mrs. Lynch, Churchville, PA, were present to honor the following students for their art work:

Katherine Skylar, Churchville Elementary School; Donovan Dolan, Goodnoe Elementary School; Nicole Loza, Hillerest Elementary School; Lauryn Cove, Holland Elementary School; Cole Kochan, Maureen M. Welch Elementary School; Katie Davis, Newtown Elementary School; Brianna Vega, Richboro Elementary School; Nikolai Korbich, Rolling Hills Elementary School; Kate McQuerrie, Sol Feinstone Elementary School; Kevin Bresnan, Wrightstown Elementary School; Ayla Kaplan, Holland Middle School; Olivia Lockwood, Newtown Middle School; Morgan Fitzpatrick, Richboro Middle School; Stephen Schula, CR High School, North; and Kathleen Burns, CR High School, South.

**Outstanding Achievements:** Emma Glosson, Bucks County Intermediate Unit Student Collection; Christina Kaplan, Phillips Mill Juried Art Show and PSEA First Place; Cal McAuliffe, PSEA First Place; Arielle Berk, Phillips Mill Juried Art Exhibition; Rebecca Johnson, K-12 Ceramic’s Exhibition; and Alexa Francesco, PAEA Grand Prize Winner.

**Public Comment**
Della Jenkins, Holland, PA, informed the Board about “Pre-K for PA,” a nonpartisan coalition of non-profit and community organizations. Ms. Jenkins asked the Board to endorse their initiative to focus on early childhood education.

**Discussion Items**
**First Read Board Policy**
Messrs. Klein and Frederickson reviewed and discussed proposed Policy 815.1 Information Security Program Master Security Policy. The policy deals with security incidents in which the District’s information processing systems, networks, etc. are breached. A lengthy discussion ensued regarding access to unencrypted records, personal information, reporting and responding to breaches, and regulations governing the disclosure of information i.e. FERPA (Family Educational Rights and Privacy Act) and HIPAA (The Health Insurance Portability and Accountability Act of 1996). Mr. Klein stated that some of these issues could be addressed in the administrative regulations.

Mr. Cox advised that FERPA applies to student data and HIPAA would apply to District employees since Council Rock has a self-funded health-insurance plan. He further stated that the policy should put people on notice and define prohibited activities and violations.

After further discussion, Mr. Klein informed the Board that Policy 815.1 will be reviewed in conjunction with the standard operating procedures and other related policies. Mr. Klein will return Policy 815.1 for a First Reading.

**Sale of Bonds, Results**
Mr. Zach Williard, Public Financial Management, Inc., reviewed the bid results for the Bond Issues. The 1st series of Bonds issued on Tuesday, March 4th, resulted in $1,286,288 savings. Series A and B (Step 2) resulted in $678,106 savings.
Due to a change in regulations by the Department of Community and Economic Development (DCED), the State can no longer approve a large parameter transaction. The changes, including a 20-day approval process, do not affect the sale on April 7th; however, the remaining issues (Steps 3 and 4) will require Board approval. Bond Counsel will be present at the next Board meeting, April 7, 2014. Discussion ensued with regard to the increase in costs as a result of the regulatory changes by the DCED.

Mr. Reinhart noted that a request may be made to contribute $500K cash from the General Fund to reduce the amount of bonds outstanding.

**Consent Agenda**
The following matters were presented for approval:

A. Minutes of the Board meetings held February 6, 2014 and February 20, 2014
B. Special Services Agreements
   - Bucks Learning Academy – Program Placement Agreement
   - Austill’s Rehabilitation Services, Inc. – ESY
   - Clarity Services Group - Compensation for Services
C. Pennsylvania School Boards Association Professional Services Agreement
D. Release and Settlement Agreement by and between Mark Benner, Council Rock Education Association and CRSD
E. Memorandum of Understanding between CRSD and the Council Rock Education Support Professional Association
F. Nomination of Mrs. Sexton to serve as Bucks County Intermediate Unit #22 Representative
G. Sales Confirmation Agreement by and between GDF SUEZ Energy Resources NA, Inc. and CRSD
H. Coalition Involvement Agreement between Council Rock Coalition for Healthy Youth and the CRSD
I. Treasurer’s Report for the Month Ending February 28, 2014
J. Approval of:
   - General Fund $2,062,774.28
   - General Fund – Payroll $8,969,836.21
   - Safe Schools Grant $9,171.63
   - Capital Reserve $76,444.33
   - Capital Projects $580,206.94
   - Self-Insurance Fund $39,194.71
   - Student Activities Fund $500,804.46
K. Approval of the following adjustments and refunds to the tax duplicates, subject to audit:
   Adjustments: Occupation Tax ($13,100.00); Personal & Per Capita Tax ($860.00); Refunds: Occupation Tax $403.20

Mr. Cox stated that he reviewed the agreements listed above.

After discussion, upon motion duly made by Mr. Byelich to approve the Consent Agenda, Items A through K, as listed above, subject to audit, and seconded by Mr. Grupp, the Board approved said motion by a majority vote. Note: Mr. Byelich and Mrs. Sexton voted in favor of all items with the exception of Item I and Item D, respectively. Mr. Byelich abstained from approving the minutes of the School Board meeting held on February 6, 2014.
Items for Board Approval
Personnel Actions
Mrs. McKessy moved to approve the Personnel Actions and Mr. Grupp seconded the motion. Hearing no objection, the Board approved by unanimous consent the Personnel Actions Report dated March 20, 2014, attached hereto as Appendix A and by this reference incorporated as if set forth in full herein.

Approval of Board Policy 913 Community/Relations with Special Interest Groups
Messrs. Klein and Cox addressed concerns regarding the distribution of material by a community organization on school property. Any activity which impedes people from entering and exiting the school would be considered to be a “substantial and material disruption.”

After discussion, upon motion duly made by Mr. Abramson, seconded by Mr. Byelich, the Board approved Policy 913 Community/Relations with Special Interest Groups by a vote of 7 ayes, 2 nays. Mr. Abramson and Mrs. Sexton voted against.

Approval of Bid No. 14-22 Fujitsu Storage Upgrade
Mrs. Brooks moved to award Fujitsu Storage Upgrade Bid No. 14-22 to Ask Technologies at a total cost not to exceed $24,595.00, subject to audit, and Mr. Abramson seconded the motion. Hearing no objection, the Board approved said motion by unanimous consent.

Bid #14-22 Fujitsu Storage Upgrade
Description: Expansion to our existing Fujitsu DX400SAN
Vendor: Ask Technologies, Inc.
Bid Award: $24,595.00

Solicitor’s Report
Mr. Cox reported that the Board met in executive session to review and discuss the settlement agreement and a personnel action prior to the Board’s meeting on March 20, 2014. Mr. Cox had nothing further to report.

Board Comment
Mrs. Sexton noted that Emma Glosson, Bucks County Intermediate Unit (BCIU), and Elizabeth Lawler, Villa Joseph Marie High School, were honored for their art work, featured in the Student Art Collection. The 1st annual “Run, Walk and Roll” will be held on Saturday, May 10, 2014, at 9:30 a.m. It will begin and end at the BCIU Office Center.

Dr. Foster expressed his appreciation for the work being accomplished by the Capital Planning Committee and look forward to receiving specific recommendations from the Committee.

Mr. Grupp reviewed and discussed the possibility of offering classes for adult education at CR High School as a means of raising revenue. It was noted that the townships and Bucks County Community College currently offer programs for adult education.

Public Comment
Ms. Nancy Carroll, Newtown, PA, commended Council Rock for its support during the storm, voiced her concern about the continued use of trailers and suggested that CRSD build new classrooms.
Adjournment
There being no further business to come before the Board, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Kapua A. Rice
Secretary to the Board of School Directors
I. ADMINISTRATIVE STAFF

A. Resignations    No Actions Recommended
B. Retirements
C. Sabbatical Leave of Absence  No Actions Recommended
D. Unpaid Leave of Absence
E. Assignment/Classification Change
F. Appointments

II. PROFESSIONAL STAFF

A. Resignations    No Actions Recommended
B. Retirements

1. Name: Susan Hendler
   Position: .3 Family & Consumer Science Teacher
   Location: Council Rock High School South
   Effective Date: February 28, 2014

C. Sabbatical Leave of Absence  No Actions Recommended
D. Unpaid Leave of Absence

1. Name: Jessica Abbott
   Position: Health & Physical Education Teacher
   Reason: Uncompensated Leave
   Effective: April 21, 2014 – June 13, 2014

2. Name: Rachael Gallagher
   Position: Special Education Teacher, Hillcrest Elementary School
   Reason: FMLA- Family Medical Leave
   Effective: June 16, 2014 – June 25, 2014

3. Name: Megan Kurek
   Position: Elementary Teacher, Newtown Elementary School
   Reason: FMLA – Family Medical Leave
   Effective: May 21, 2014 – June 25, 2014

E. Compensated Leave of Absence  No Actions Recommended

F. Assignment Ended

1. Name: Nicole Guerriero
   Position: Elementary Teacher, Maureen M. Welch Elementary School
   Effective Date: April 21, 2014
2. Name: **Amanda Johnson**  
Position: Special Education Teacher, Maureen M. Welch Elementary School  
Effective Date: May 13, 2014

3. Name: **Mary Palmer**  
Position: Speech & Language Pathologist  
Location: Holland Elementary School  
Effective Date: January 31, 2014

4. Name: **Ashlene Quinn**  
Position: Elementary Teacher  
Location: Newtown Elementary School  
Effective Date: February 18, 2014

G. Assignment/Classification Change

1. Name: **Cheryl Schram**  
From: .8 Social Worker  
Location: Maureen M. Welch Elementary  
To: .8 Social Worker; Maureen M. Welch Elementary  
.2 CARES Coordinator; Council Rock High School North  
Reason: Employee Leave (Wargo)  
Effective: February 24, 2014

2. Name: **Kathleen Garvey**  
From: .7 Family & Consumer Science Teacher  
Location: Council Rock High School South  
To: 1.0 Family & Consumer Science Teacher  
Reason: Employee Retirement (Hendler)  
Effective: February 28, 2014

H. Appointments

1. Name: **Michael Dunlap**  
Education: Pennsylvania State University, BA, Psychology  
St. Joseph’s University, Secondary Education,  
Experience: Per Diem Substitute Teacher, Holland Middle School, 10/2012 - Present  
Certification: English 7-12, Social Studies 7-12, Mid-Level Math 7-9  
Position: .6 English Teacher  
Location: Council Rock High School South  
Status: Full Time Substitute  
Compensation: Step 0; B+24; $31,859.40 (prorated)  
Reason: Employee Leave (Smith)  
Effective: March 21, 2014
2. Name: **Melinda Fuller**  
   Education: Kutztown University; BS. Ed; Secondary Mathematics  
   Experience: Student Teacher, Hamburg Area Middle School, Spring 2013  
   Student Teacher, Reading Intermediate High School, Spring 2013  
   Certification: Math 7-12  
   Position: Math Teacher  
   Location: Council Rock High School South  
   Status: Full Time Substitute  
   Compensation: Step 0, B+0; $44,248 (prorated)  
   Reason: Leave (Groden)  
   Effective: March 17, 2014

3. Name: **Danielle Krueger**  
   Education: Pennsylvania State University, BS, Elementary & Kindergarten Education  
   Experience: Long Term Substitute, Second Grade Teacher, Wyncote Elementary School, Cheltenham School District; November 2013 – Present  
   Second Grade Teacher, Colin L. Powell Elementary School, Fairfax County Public Schools, March 2012 – June 2013  
   Certification: Elementary K-6, Special Education N-12, Mid-Level Math 7-9, Mid-Level English 7-9  
   Position: Elementary Teacher  
   Location: Richboro Elementary School  
   Status: Full Time Substitute  
   Compensation: Step 0; B+0; $44,248 (prorated)  
   Reason: Employee Leave (Rowan)  
   Effective: March 11, 2014

4. Name: **Rachael Sweeney**  
   Education: Holy Family University; MS Elementary & Kindergarten Education  
   Experience: Long Term Substitute; 1st Grade; Sol Feinstone Elementary School; December 2013 – present  
   Certification: Elementary K-6  
   Position: Elementary Teacher  
   Location: Sol Feinstone Elementary School  
   Status: Full Time Substitute  
   Compensation: Step 0; M+6; $57,524 (prorated)  
   Reason: Extension of Employee Leave (Natale)  
   Effective: Retroactive to December 9, 2013 (start date as Long Term Sub-position now being extended)

I. Full Time Substitutes Continuing Employment

1. Name: **Lori Bagnick**  
   Position: Guidance Counselor  
   Location: Council Rock High School South  
   Status: Full Time Substitute  
   Compensation: Step 0; M+24; $64,160 (prorated)  
   Reason: Employee Leave (Colacicco)  
   Effective: February 24, 2014
III. SUPPORT STAFF

A. Resignations

No Actions Recommended

B. Retirements

1. Name: **Annemarie Lynam**
   Position: Receptionist
   Location: Council Rock High School South
   Effective: April 1, 2014

C. Unpaid Leave of Absence

No Actions Recommended

1. Name: **Mary Jane Liberatore**
   Position: Class II Office Aide
   Location: Hillcrest Elementary School
   Reason: Extension of unpaid leave of absence
   Effective: 4/7/2014 - 4/18/2014

D. Appointments

1. Name: **Stacey Gaughan**
   Position: Temporary Staff Nurse
   Location: .4 Council Rock North, .3 Goodnoe Elementary School, .3 Hillcrest Elementary School
   Status: Temporary Full-time Support Staff
   Compensation: $27.09 hour/7 hours per day
   Reason: Employee Leave (Wolf)
   Effective: March 21, 2014

2. Name: **William C. Jainnini**
   Position: Temporary Teacher Assistant
   Location: Newtown Middle School
   Status: Full-time Support Staff
   Compensation: $20.22 per hour/7 hours per day
   Reason: Extension of previous approval to end of the school year
   Effective: November 12, 2013 (position now being extended)

3. Name: **Scott Mills**
   Position: Temporary Teacher Assistant
   Location: Holland Middle School
   Status: Temporary Full-time Support Staff
   Compensation: $19.93 per hour/7 hours per day
   Reason: Extension of previous approval to end of the school year
   Effective: November 18, 2013 (position now being extended)

4. Name: **Robert Montgomery**
   Position: Temporary Hall Monitor
   Location: Council Rock High School North
   Status: Temporary Full-time Support Staff
   Compensation: $15.22 per hour/3.75 hours per day/5 days per week
   Reason: Employee Leave (Jainnini)
   Effective: January 17, 2014 (retroactive to 1/17/14 due to the extension of Jainnini’s position at NMS)
E. End of Assignments

1. Name:  **Diane Bittle**  
   Position: Teacher Assistant  
   Location: Council Rock High School North  
   Effective: March 17, 2014  

V. PROFESSIONAL GUEST TEACHERS as of March 1, 2014  
   Bridgett Ryan  
   Emily Koerner  
   Samantha Mutchnick  
   David Apfelbaum  

VI. SUPPORT STAFF SUBSTITUTES as of March 1, 2014  
   Sharon Cox  
   Carolyn Arnott  
   Ashley Lott  
   Danielle Portnoy